

Once clear about PEOPLE and PRODUCT - Use the T.E.A.M.S model to scope your PROCESS.

Eventfulness

What activities will assure liveliness and momentum in the process to increase participant

Accomplishments

How can the teams' decisions be best documented so they can be remembered and carried out?

Time

How can you best use time available to accomplish the stated objectives?

T.E.A.M.S.

Technology of Participation (ToP)

Space

What use of space will best enable the desired results?

Methods

What are appropriate methods to encourage participation and effective action?